

CITY OF MAYWOOD  
4319 E. SLAUSON AVENUE  
MAYWOOD, CA 90270 (213)562-5010

Application No. \_\_\_\_\_

**TO ALL APPLICANTS FOR VARIANCE, CONDITIONAL USE PERMITS,  
SITE PLAN REVIEWS, ZONE CHANGES, AND CONTINUATION OR  
EXPANSION OF NONCONFORMING USES:**

The employees of the Building and Planning Department of the City of Maywood have been instructed to give every possible assistance to anyone who desires to avail himself of the remedies provided by the Municipal Code and Zoning Ordinance in special zoning problems involving any of the procedures mentioned.

Such assistance, however, **MUST NOT** be interpreted as encouragement to the applicant, and **THE APPLICANT MUST UNDERSTAND THAT IN ALL CASES THE BURDEN OF PROOF IS ON THE APPLICANT TO MAKE THE SHOWING NECESSARY** before any of the described petitions can be granted, and that there is no guarantee expressed or implied that any application will be granted by whatever agency that has authority in the matter.

The applicant must understand also that each matter must be carefully investigated and that after the investigation has been made, or the public hearing has been held, the staff's recommendation or decision may be contrary to the position taken in the preliminary discussions.

The staff is **NOT PERMITTED** to assist the applicant or any opponents to an application in preparing arguments for or against the request.

I have read the foregoing and understand that **I HAVE THE BURDEN OF PROOF** in the matter arising under the application made by me.

I further understand that all funds paid for said application are non-refundable, regardless of the outcome of the request.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print or type name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip

CITY OF MAYWOOD

Fee \$ \_\_\_\_\_ No. \_\_\_\_\_  
(Non refundable)

Date Filed \_\_\_\_\_

Application submitted by: \_\_\_\_\_

\_\_\_\_\_  
(Full names of all owners of property)

Present Address: \_\_\_\_\_ Phone No. \_\_\_\_\_

Application is herewith made to the Maywood Planning Commission for  
by property owner, on the following described property:

Address \_\_\_\_\_ (if vacant lot, specify) \_\_\_\_\_

Between what cross-streets \_\_\_\_\_

Legal description: Lot No. \_\_\_\_\_ Tract No. \_\_\_\_\_ Book of Maps \_\_\_\_\_

What portion of above lot \_\_\_\_\_

Present Zone \_\_\_\_\_ Present Set-Back \_\_\_\_\_

If corner property, show Set-Back on both streets \_\_\_\_\_

Are there deed restrictions, or protective covenants? (give  
expiration date)

**EXACT CHANGE REQUESTED:** (Specify the nature of the requested use,  
indicating the business, occupancy or purpose for which such  
building, structure, or improvement is to be erected, constructed,  
altered, enlarged, moved, occupied or used which is not now legally  
permissible at above location).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Continue on reverse if necessary)

**NOTE: Two (2) Full sets of plot-plans drawn to scale and Twelve (12)  
sets of plot-plans reduced to 8.5x11" or 11x17" paper size copies must  
be submitted with application and environmental information forms.  
Detailed drawings of any building or structure contemplated may be  
required. ALL DRAWINGS SHALL BE TO SCALE.**

If this application is granted, how soon thereafter will work or  
construction begin? \_\_\_\_\_ And be completed \_\_\_\_\_

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STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) SS.  
CITY OF MAYWOOD )

This section must be signed by all owners in the presence of a notary.

I \_\_\_\_\_ am  
the owner of the above described property, or have a written agreement  
with the Maywood Redevelopment Agency to develop said property, and  
I give my consent to the proposed use. That I have been advised  
regarding the regulations of the City of Maywood covering the  
preparation and filing of this Application; that all statements  
thereon, and all drawings and maps filed in conjunction therewith,  
are in all respect complete, true and correct to the best of my  
knowledge and belief.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner

\_\_\_\_\_

\_\_\_\_\_  
Notary Public

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The above Application, together with all **DRAWINGS, PLOT-PLAN,** and  
environmental checklist conforming to all rules and regulations of  
the Maywood Planning Commission governing the filing of such  
applications, received in the office of the Maywood City Clerk on  
\_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Clerk (Deputy City Clerk)

\$\_\_\_\_\_ Fee Received

CITY OF MAYWOOD